

iv. All Saturdays will be holiday for Pre-primary (Nur-UKG) classes.

v. Send one Handkerchief with your child daily.

vi. Every article of the child should be name tagged. School will not be responsible for any loss.

vii. Textbooks will be distributed by school on **Monday, 30 March**. Notebooks to be purchased from the open market. List of Notebooks has been shared.

5. Students should keep neat and clean appearance as befitting a student.

6. **Students of Classes I-X will be wearing House uniform every Wednesday and Saturday.**

7. **Every Second Saturday will be holiday for the students. In case some event is there, prior information will be given.**

8. The students are expected to be punctual & regular in coming to school. **Reporting time is 7:50 a.m.**

9. Attendance will be taken at 7:55 a.m. sharp. Late comers will not be entertained.

10. School Assembly will start at 8:00 a.m. It is mandatory for the students to attend it.

11. It is mandatory for all the students to attend the school on the opening day.

12. **Five recent Photographs (Passport/Stamp size) in Regular School uniform to be deposited to the Class Teacher positively by 15 April, 2026.**

13. Please share your functional email ID with the Class Teacher by 15 April, 2026.

14. Reading the School Diary is mandatory for the parents/students. This will help them in understanding the guidelines, functioning and rules in a better way.

15. The **Personal Memoranda page of School Diary has to be duly filled and submitted to the Class Teacher by 15 April, 2026.** Any updation in information or details will be taken from there. In case of major changes (Name, DOB, Address, Adhaar), parents to submit valid documents to the office.

16. As per the instruction of CBSE, DAV & Govt. of India campaign, we follow cashless transaction system. Parents are requested to deposit the fee through online system only. Fee for the quarter to be submitted by 15th of the first month, else a late fine of Rs. 5/day will be charged. After a quarter of non-payment, the name will be struck off the rolls.

17. **New student's fee deposit date is 1 April, 2026.** The fee for every quarter has to be paid positively by 15th of the first month of that quarter. For existing students, 15th April, 2026 is the last date for fee deposit of first quarter.

18. **School Fees 2026-27.**

Non CFCL						
For Regular Admission (2026-27)						
S.No.	Particulars	Pre-Primary	I to IV	V to VII	Eighth	IX to X
1	Yearly Fee	34968	39204	45720	46068	50352
Total Fees		34968	39204	45720	46068	50352
2	Installment 1	8742	9801	11430	11517	12588
3	Installment 2	8742	9801	11430	11517	12588
4	Installment 3	8742	9801	11430	11517	12588
5	Installment 4	8742	9801	11430	11517	12588
Total Fees		34968	39204	45720	46068	50352

CFCL						
For Regular Admission (2026-27)						
S.No.	Particulars	Pre-Primary	I to IV	V to VII	Eighth	IX to X
1	Yearly Fee	34968	39204	45720	46068	50352
Total Fees		34968	39204	45720	46068	50352
1	Apr-26	2914	3267	3810	3839	4196
2	May-26	2914	3267	3810	3839	4196
3	Jun-26	2914	3267	3810	3839	4196
4	Jul-26	2914	3267	3810	3839	4196
5	Aug-26	2914	3267	3810	3839	4196
6	Sep-26	2914	3267	3810	3839	4196
7	Oct-26	2914	3267	3810	3839	4196
8	Nov-26	2914	3267	3810	3839	4196
9	Dec-26	2914	3267	3810	3839	4196
10	Jan-27	2914	3267	3810	3839	4196
11	Feb-27	2914	3267	3810	3839	4196
12	Mar-27	2914	3267	3810	3839	4196

19. Encourage your child to converse in English. **Class I onwards, the medium of instruction will be strictly English.** No excuse will be entertained in this regard.

20. **Parents are requested to attend every PTM** to discuss the performance of their wards. The tentative schedule is in School Diary. **Students accompanying the parents should come in School uniform only.**

21. Daily Planner is printed in the School Diary. Parents are requested to check it daily for activities, competitions, celebrations, etc. Daily Planner will be posted on the website also. Parents are requested to visit the school website regularly for updates.
22. Please ensure 100% participation of your child in Co-curricular Activities in the school throughout the session.
23. Please pay personal attention to the health and hygiene of your ward. Five marks will be deducted if proper neatness and cleanliness is not maintained.
24. Parents are requested to plan their holidays as per the school calendar & list of holidays to minimize the absence of their wards. **No retest will be conducted.**
25. Kindly ensure that all books are covered with plastic sheet and all notebooks with laminated brown paper, at all times during the academic session. Name, Class and Subject should be clearly written on a label neatly using a black marker pen. Without cover notebooks will not be returned. Name should also be written inside the textbook.
26. NO SCRIBBLING allowed on the inside covers of the notebook. Books and notebooks to be maintained neatly.
27. **Correction fluid or pen is not allowed as it is toxic for children. No metallic scale allowed.**
28. The students should carry their own stationery.
29. Meals sent to school should be nutritious and fresh. Avoid junk food.
30. **School children are not allowed to go to the shopping complex or leave the school premises during school hours. Kindly ensure that money is not given to the student for the same.** Strict action will be taken for defying students.
31. **All non CFCL parents entering township are issued vehicle stickers. Vehicles without stickers are not allowed entry. Please get your stickers issued from the school office.** Outside vehicles are to exit the township within 10 minutes of entry and to take the straight route to school. No detours allowed.
32. Vans are not allowed to park in the township. They will drop at 7:45 a.m. and pick up all the children at 1:40 p.m. Township parents and Non CFCL parents using personal transport can pick up their Pre-primary ward at their respective dispersal timings. Rest of the Pre-primary children will stay in the school care till 1:40 p.m.
33. Hand-holding classes have been mentioned in the diary for classes I-VII on every fourth Saturday. Parents are requested to take advantage of this facility. Any student requiring help in concept clarity or to catch up the missed topic should come.
34. Parents are expected to show respect to the teachers at all times. Guide your wards to be respectful. Avoid criticising a teacher in front of the student.

35. Parents are requested to be cautious of their usage of social media or internet content in front of their wards.

36. Kindly ensure that children DO NOT use social media, atleast without supervision, as they are now of impressionable age. Usage of internet for study purposes to be done under parent supervision.

37. In case, a student requires leave of absence, please inform the Class teacher in advance or send a leave application on the first attending day, duly written by parent with their signature. Application without parent signature will not be entertained. Alternatively, leaves up to 2 days can be mentioned by parent in the school diary with signature.

Looking forward to your active & constructive participation as ever!

Best wishes!

CFDAV Public School, Gadepan